ISTANBUL KÜLTÜR UNIVERSITY DEPARTMENT OF FOREIGN LANGUAGES 2021-2022 ACADEMIC YEAR, FALL TERM ENGLISH PLACEMENT EXAM

Dear Students,

The English Placement Exam, which consists of 100 multiple choice questions, will be held online on September 15, 2021 for newly enrolled students to English-medium undergraduate programs.

The students are required to get a minimum score of 40 out of 100 points in order be eligible for the English Proficiency Exam on September 17, 2021. Students who score less than 40 points study in the English Preparatory Class.

English Proficiency Exam and English Placement Exam are **two different** exams. Our students must first take the English Placement Exam. This exam, which is compulsory to take, serves two purposes:

- To qualify for participation in the English Proficiency Exam
- To place the Preparatory Class students in a suitable level

Our online exams are held on CATS. After you complete your registration, you will receive your username and password. Please go to "cats.iku.edu.tr" and enter your username and password so as to have access to the system.

Planning of the examination is as follows:

Exam (Online)	Date	Time Slot	Platform	Page
English Placement Exam	September 15, 2021	10:00 – 12:00	cats.iku.edu.tr	Sept 15 Placement Exam

The Department of Foreign Languages has prepared a guideline for you in order to familiarize you with the procedures of the exams. The steps you need to take in each exam are stated below. Please read each step carefully and make sure that everything is clear.

In addition, you will find two sample exams (Placement and Proficiency exams) on the abovementioned page to see the question types. These exams will be open to access until September 14, 2021 at 22:00.

INSTRUCTIONS FOR THE ENGLISH PLACEMENT EXAM

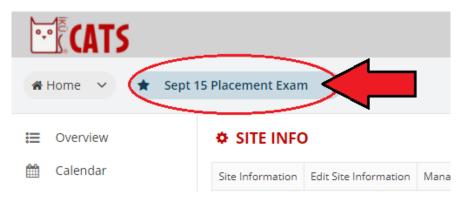
The steps to be taken in order to access the online exam are as follows:

- 1. Go to cats.iku.edu.tr
- 2. Enter your username (student number) and password and log into the system.

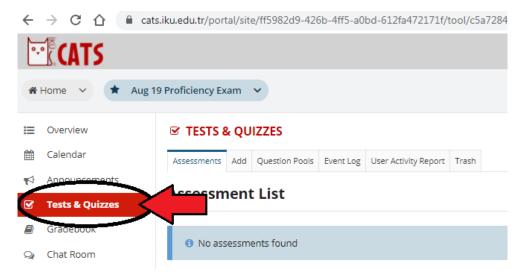
Kullanıcı Adı:	Kullanıcı	Şifre:	Şifre	Giriş
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3. Click on the "Sept 15 Placement Exam" tab on top of the page.



4. Go to "Tests&Quizzes". The exam will be active at the specified time. If you cannot see the exam, please refresh the page and try again.

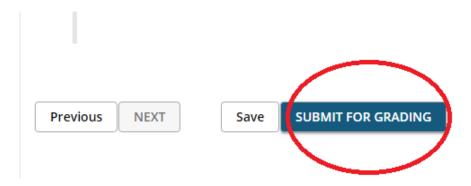


- **5.** Once you click "Begin Assessment", you can start answering the questions.
- **6.** At the end of each part, you must click on the "Save" button to save your answers first. Then, you can continue with the next part.



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7. Before you log out, remember to click "Submit for Grading". Otherwise, your answers may not be saved.



8. In case you have a technical issue or an internet connection problem, you have the chance to submit the assessment one more time within the specified slot. Answers from the previous attempt will not be available within the assessment during subsequent attempts. In this case, your higher score will be recorded. Please make sure that you use a computer or a tablet during the exam.

You must set up a good test environment in online exams and have the necessary technical equipment beforehand. If you encounter an issue, you must first consult the invigilators via "chat room" on the exam page for support. In case of a recurring technical problem, students are asked to send an email at dflsupport@iku.edu.tr with a valid proof (official document, screenshot or video) within 15 minutes after the the examination at the latest. Emails sent after the deadline will not be taken into consideration.

VERY IMPORTANT NOTE: We would like to remind you that it is the <u>students' responsibility</u> to take the exams on time and follow all the steps mentioned above as well as following other announcements regarding the exam procedures.

Wish you the best of health.

Department of Foreign Languages